

## Information note on the delegation of voting rights at the Radiocommunication Assembly (RA-23)

Rules regarding delegation of voting rights are reflected in CV 335 to CV 338. Delegation of voting rights, often referred to as proxies, can take place by means of Transfer of Powers (CV 335) or by Transfer of Vote (CV 336) as further detailed below.

### **a. Transfer of Powers (CV 335):**

- A Member State that cannot send its own delegation to the Radiocommunication Assembly (RA) venue in Dubai, UAE, may submit to the ITU secretariat an instrument titled "Transfer of Powers" ("ToP") granting the delegation of another Member State the right to vote on its behalf. A template ToP can be found in Annex 1, below.
- Such instrument must be signed by one of the following authorities: Head of State, Head of Government, Minister of Foreign Affairs or Minister responsible for questions dealt with by the RA. Only original ToPs are accepted.
- The receiving Member State does not need to be entitled to vote to exercise the voting right of a Member State that cannot send its own delegation to Dubai to participate in the RA.
- Original ToPs should be submitted, preferably prior to the start of the RA, to the attention of the Secretary-General at ITU HQ in Geneva. Once the RA begins, ToPs may also be deposited with the RA secretariat at the RA venue in Dubai.

### **b. Transfer of Vote (CV 336):**

- A Member State that has sent its own delegation to the RA venue in Dubai, UAE, but that is nonetheless unable to attend one or more meetings may transfer to the delegation of another Member State its vote at meetings at which it is unable to be present. An example of wording for such Transfer of Vote can be found in Annex 2.
- A Transfer of Vote is signed by the head or deputy-head of the delegation which will not be able to attend one or more meetings. Originals are not required, and a Transfer of Vote may be submitted to the secretariat by email (specifically, to: jur@itu.int). A Transfer of Vote must include the name of the delegation receiving the transfer and the meeting (or meetings) where the Transfer of Vote will be in force.
- The receiving Member State must be entitled to vote. No Transfer of Vote can be given to a Member State that has lost the right to vote.

### **c. Common observations to both ToP and Transfer of Vote:**

- Transfers of Powers (CV 335) and Transfers of Vote (CV 336) are commonly referred to collectively as proxies, and the limitation reflected in CV 337 applies to both ToPs and Transfers of Vote.
- While a delegation may receive more than one ToP, or Transfer of Vote, or both, it cannot exercise more than one vote on behalf of another Member State (CV 337) in addition to its own at any given time. In other words, in case of a vote, no delegation will receive more than 2 ballot papers or voting paddles.

- Neither ToPs nor Transfers of Vote grant the receiving delegation a right to speak on behalf of another Member State at the RA.
- Following standard practice, the ITU secretariat will promptly inform the Chairman of the RA of any ToP / Transfer of Vote duly submitted, and an RA document will be published in this regard.

**Annexes (3):**

Annex 1: Template Transfer of Powers

Annex 2: Example of wording for a Transfer of Vote

Annex 3: CV 335 to 338

**Annex 1: Template Transfer of Powers under CV 335**

TRANSFER OF POWERS

*[NAME OF MEMBER STATE]*

We, \_\_\_\_\_ *[Head of State / Head of Government / Minister for Foreign Affairs / Minister responsible for questions dealt with during the Radiocommunication Assembly]<sup>1</sup>*, hereby certify that \_\_\_\_\_ *[name of Member State]* is unable to send its own delegation to the Radiocommunication Assembly (RA-23) to be held in Dubai, UAE, from 13 to 17 November 2023.

Consequently, pursuant to No. 335 of the ITU Convention, \_\_\_\_\_ *[name of Member State]* grants full powers to the delegation of \_\_\_\_\_ *[name of receiving Member State]* to vote on its behalf during the Radiocommunication Assembly.

In witness whereof we sign this transfer of powers.

Done at \_\_\_\_\_, on \_\_\_\_\_ 2023, by:

\_\_\_\_\_ (Signature)

**Official seal**

*[Head of State/  
Head of Government/  
Minister for Foreign Affairs/  
Minister responsible for questions dealt with during the  
Radiocommunication Assembly]<sup>1</sup>*

---

<sup>1</sup> Delete as appropriate.

## **Annex 2: Example of wording for a Transfer of Vote under CV 336**

*“Pursuant to No. 336 of the ITU Convention, I wish to hereby notify you that the delegation of <Member State transferring its voting right> gives the delegation of <Member State receiving the voting right> a mandate to exercise its vote on its behalf at the present Radiocommunication Assembly for the <identified session or sessions, e.g. “fourth Plenary session”, “remaining Plenary sessions of the Radiocommunication Assembly”>, at which it will be unable to be present”.*

*<signature>*

*<name of HoD/Deputy HoD>*

### **Annex 3: CV 335 to CV 338**

#### **CV 335**

As a general rule, Member States should endeavour to send their own delegations to conferences of the Union. However, if a Member State is unable, for exceptional reasons, to send its own delegation, it may give the delegation of another Member State powers to vote and sign on its behalf. Such powers must be conveyed by means of an instrument signed by one of the authorities mentioned in Nos. 325 or 326 above.

#### **CV 336**

A delegation with the right to vote may give to another delegation with the right to vote a mandate to exercise its vote at one or more meetings at which it is unable to be present. In such a case it shall, in good time, notify the Chairman of the conference in writing

#### **CV 337**

A delegation may not exercise more than one proxy vote.

#### **CV 338**

Credentials and transfers of powers sent by telegram shall not be accepted. Nevertheless, replies sent by telegram to requests by the Chairman or the secretariat of the conference for clarification of credentials shall be accepted.